

FILED

MAY 20 2014

CITY CLERK

RESOLUTION NO. 13, 2014

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the Engineering Non-Reverting budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in other accounts of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM:	0292-0042-04-444.010	\$5,400.00	TO:	0292-0042-01-412.250	\$5,400.00
	Purchase of Equipment			Cell Phone	
	<b>Total</b>	<b>\$5,400.00</b>			<b>\$5,400.00</b>

Introduced by: Robert All Robert All, Councilman

Passed in open Council this 12 day of June, 2014.

Amy Auler Amy Auler, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 13<sup>th</sup> day of June, 2014.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 13<sup>th</sup> day of JUNE, 2014.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**DEPARTMENT  
OF  
ENGINEERING**



# Memo

**To:** Mayor Bennett

**From:** Sally Roetker – Project Coordinator, Engineering

**CC:** Leslie Ellis - City Controller  
Jackie Loeb - Assistant City Controller  
Chuck Ennis – City Engineer  
Traci Wells - City Legal Office  
Michelle Edwards - City Clerk's Office

**Date:** May 15, 2014

**Re:** Request for Transfer of Budgeted Funds between  
Classification

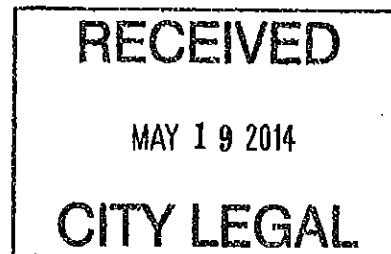
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The Department of Engineering is requesting a transfer of budgeted funds within the Engineering Non-Reverting Fund from Purchase of Equipment to Cell Phone to cover the short fall in the cell phone line.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.



**REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: ENG NON-REVERTING 0292-0042

DATE: 5-15-14

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>04-444-010</u>	<u>Purchase of Equipment</u>	<u>\$ 5,400.00</u>
TO:	<u>01-412.250</u>	<u>Cell Phone</u>	<u>\$ 5,400.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 5,400.00

Department Head Approval: *Charles Eric* Date: 5/15/14  
(Forward to Mayor) Signature

Mayoral Approval: *Debra A. Jones* Date: 5-16-14  
(Forward to Controller) Signature

Controller Approval: *Leslie A. Ellis* Date: 5/16/14  
(Forward to the Legal Department)

Received by Legal: 5/19/14 Resolution # 13  
Date *per Courtney Smith*

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.